# Ministry of Labour, Training and Skills Development Employment Standards in Ontario

The *Employment Standards Act, 2000* (ESA) protects employees and sets minimum standards for most workplaces in Ontario. **Employers are prohibited from penalizing employees in any way for exercising their rights under the ESA.** 

# What you need to know

## **Public holidays**

Ontario has a number of public holidays each year. Most employees are entitled to take these days off work and be paid public holiday pay. Visit **Ontario.ca/publicholidays**.

#### Hours of work and overtime

There are daily and weekly limits on hours of work. There are also rules around meal breaks, rest periods and overtime. Visit Ontario.ca/hoursofwork and Ontario.ca/overtime.

#### **Termination notice and pay**

In most cases when terminating employment, employers must give employees advance written notice of termination or termination pay instead of notice. Visit **Ontario.ca/** terminationofemployment.

### Vacation time and pay

There are rules around the amount of vacation time and pay employees earn. Most employees can take vacation time after every 12 months of work. Visit **Ontario.ca/vacation**.

#### Leaves of absence

There are a number of jobprotected leaves of absence in Ontario. Examples include sick leave, pregnancy leave, parental leave and family caregiver leave. Visit **Ontario.ca/ESAguide**.

#### **Minimum wage**

Most employees are entitled to be paid at least the minimum wage. For current rates visit **Ontario.ca/minimumwage**.

## Other employment rights, exemptions and special rules

There are other rights, exemptions and special rules not listed on this poster, including rights to severance pay and special rules for assignment employees of temporary help agencies.

Subscribe to our newsletter and stay up to date on the latest news that can affect you and your workplace. Visit Ontario.ca/labournews.

Learn more about your rights at:

# **Ontario.ca/employmentstandards** 1-800-531-5551 or TTY 1-866-567-8893

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